RENTAL CAR INSPECTION CHECKLIST

Vehicle (make, model)	
Plate / VIN	
Rental agreement No.	
Renter	

Pickup and return

	Pickup	Return
Date and time		
Location		
Odometer		
Fuel / charge level		
Interior / exterior cleanliness		
Warning lights on dashboard		

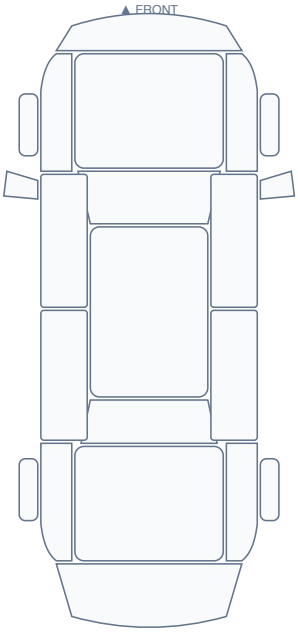
Exterior and tyres

Item	Pickup OK	Return OK
Front bumper, bonnet, headlights	☐	☐
Rear bumper, boot, tail lights	☐	☐
Left side: doors, wings, mirror	☐	☐
Right side: doors, wings, mirror	☐	☐
Roof, windscreen, windows	☐	☐
Tyres and wheels (tread, rims)	☐	☐

Interior and equipment

Item	Pickup	Return
Seats and upholstery	☐	☐
Registration and insurance documents	☐	☐
Keys (qty)		
Spare wheel / repair kit, jack	☐	☐
Warning triangle, first-aid kit, vest	☐	☐
Child seat, charging cable, other	☐	☐

Damage



Mark each damage on the diagram and describe it below (S – scratch, D – dent, C – chip, K – crack). Take photos of all four sides, the odometer and every damage.

No.	Zone	Type and size	Existing at pickup / new at return
1			
2			
3			
4			

Charges at return

Distance driven / allowance	
Excess mileage	
Missing fuel	
Damage charged to the renter	
Deposit to refund	

Owner / staff

Renter

Template by AutoRent CRM (auto-link.online) — in the CRM the agreement and inspection report are filled in automatically from the booking. For information only, not legal advice.